**2025 Document Amendment Synopsis**

We have received feedback from the network regarding the volume of paperwork, and in response, we have streamlined the process by consolidating documents where possible. This outlines the major changes in Riding for the Disabled Carriage Driving documentation for 2025.

There have been some generic changes improve branding, sustainability, accessibility and tone of these documents.

* Non-Ambulant Drivers in a Wheelchair- now referred to as ‘Wheelchair Users’
* ‘Horse/Pony’- now referred to as an ‘Equine’
* Font size is minimum of 12 in all documents
* These documents can now be viewed, read aloud and directly edited online
* Simplified any associated graphics
* Removed the use colour to highlight important information and replaced with bold text or a star (\*)

**Terminology:**

* Riding for the Disabled (RDA)
* Carriage Driving (CD)
* Regional Driving Representative (RDR)
* Driving Assessor (DA)
* Group Organiser (GO)

**Number of Assessors Required\***

Some documents required two DAs- this can be difficult geographically, costly and at significant time to both Assessors. We propose that only one is required, whilst being mindful that this may have been put in place in regards to potential conflicts of interest. In this circumstance, we would recommend the RDR or an out of area DA is used.

**Single Rein Progression Form**

This form is made up of the previous two forms:

* Form for Carriage Drivers to Drive with Single Reins, then progress to driving with CD Coach on backstep
* Form for Carriage Drivers to Drive with Single Reins with Coach sitting beside the driver

**Additional amendments and reasoning**

* We have removed the requirement for signatures from the participant, GO, DA, CD Coach, and RDR, reducing it to the DA only. It is the Assessor’s responsibility to ensure that the participant is prepared to progress to this level, as it is expected that the CD Coach and participant will have consulted with the Assessor to confirm objectively the participant's readiness. The form will also be sent to the RDR, alongside the Coaching Team to keep them informed.
* Added date log to confirm 10 sessions with single reins before having the CD Coach on the backstep.

**Equine Assessment**

This form is made up of the previous two forms:

* New Equine in Training
* Assessment of Equine/Vehicle/Harness

**Additional amendments and reasoning**

* Removed box for ‘date notified Regional Carriage Driving Representative of new pony’- new Equine in Training form will be sent to Coaching@ and RDR.
* Removed ‘Anticipated assessment- month/year and any other comments’. Lacks purpose as could change regularly due to a number of reasons.
* Added the line to ensure no equine with a history of bolting to be allowed in RDA Driving.

**Coach Review Form**

Previously called ‘Coach Triennial Review’.

**Additional amendments and reasoning**

* Added option for DA to choose whether they need 1 or 3 year review

**Carriage Driving Assessor Claim Form**

No content changed

**Carriage Driving Coach Assessment**

This form is made up of the previous two forms:

* Initial Assessment/ Reassessment
* Qualified Coach Moving Groups

**Additional amendments and reasoning**

* Removed need for 2 DAs (as above).

**Carriage Driving Venue Assessment**

This form is made up of the previous two forms:

* New Group Assessment
* Group Moved Venue

**Additional amendments and reasoning**

Removed equine section and put instead that the venue form must be completed and returned with the Equine Assessment form for each equine. This is so paperwork isn’t unnecessarily duplicated.