



Annual Return 2022-23 Survey Questions



This document outlines the survey questions on the Annual Return for 2022/23 in the order they will appear and contains some helpful guidance.

Please do read this in conjunction with the full guidance document available on MyRDA.



Welcome to the RDA Annual Return.

Before continuing, please make sure you have read the Annual Return guidelines, which have been emailed to you, and are available on [MY RDA](#).

While it is helpful to have all of your answers to hand when completing the online survey – you will be allowed to close down the survey and return to complete at another point.

After you have submitted your responses, a copy will be emailed to you and the RDA National Office.

If any amends need to be made to your answers, please contact Group Support at RDA National Office who can take care of this for you:

- Email: groupsupport@rda.org.uk • Phone no: 01926 492915

The Annual Return will close on the **30th of June** – so please ensure you complete prior to this date.

Previous

Next

Please note this survey will require you to provide personal data.

Once you start this survey, your IP address will be collected and we may ask for other personal information.

IP addresses will be retained for a 6 month period and used for data quality purposes only, and after that time they will be deleted.

We can reassure you that all of your survey responses continue to be treated in the strictest of confidence. Your name and email address will be shared with RDA, who may contact you if they have any queries about your submission. Your name and email address will not be used for any other purpose

If you prefer not to continue, please close your browser.

By proceeding you are agreeing to the collection of this information

Please click 'next' to proceed.

For more information on how your information will be processed and protected, please review Consumer Insight's privacy policy [here](#).

Previous

Next

Section 1: To start with...

This section collects general information, so we know who to contact with any queries.

Which RDA group do you belong to?

Please start typing the name of your group, and then select it from the drop-down list

Insert at least 2 characters x

Previous

Next

Please enter the name of the person filling in the annual return

This is so we know who to contact if there are any problems with your submission

First name:

Last name:

Previous

Next

Do you confirm that you are a Trustee, Committee Member or authorised by the Group Trustees / Directors to complete this Annual Return

- Yes
 No

Previous

Next

Please enter your email address – this is where we will send confirmation of receipt of your annual return answers

Email address:

Confirm email address:

Previous

Next

What is the date of your next AGM?

Please click on the box and select your AGM date. You can use the arrows to select a different month

Previous

Next

Enter the likely month for your meeting if you haven't scheduled your next AGM.

Section 2: About your RDA group...

How many venues do you currently use?

Previous

Next

If you are based at one riding school but use multiple arenas, this would count as 1 venue.

When does your group normally operate?

For each day of the week, please indicate all the daypart(s) you run activities in

	Morning	Afternoon	Evening	We do not operate on this day
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>

Previous

Next

In this question, you will need to select an option for each day based on when you are open

Which of the following activities does your group offer?

An activity refers to what you are delivering during your RDA sessions.

Please select all that apply

- ASDAN
- Carriage Driving
- Countryside Challenge
- Endurance
- Hippotherapy (a specialist therapy delivered by a qualified physiotherapist)
- Horse care
- Long-reining
- Mechanical horse
- National Championships (virtual)
- Proficiency Tests
- Reflective, wellbeing session (e.g. Quiet Corners)
- Regionals / National Championships (face to face)
- Riding
- Show jumping
- Stable Management
- Tea with a Pony
- Vaulting
- Other (please specify)

Previous

Next

In this question, you will need to work out the number of participant sessions delivered throughout the period.

The question includes guidelines on how to work this out.

Participants who have attended multiple sessions in one day should be counted per session attended. E.g. if they completed 2 sessions on Saturday, this would equal 2 participant sessions.

We'd now like to ask you about the total number of **participant sessions** delivered in the period.

A session refers to a block of time where you are delivering an RDA activity.

The total number of **participant sessions** = total sessions delivered in the period, multiplied by the number of participants in each.

You will need to calculate this answer, based on each individual session and the number of participants who took part at each, over the 52 week period.

For example, if you had one participant attending 3 sessions on day 1, that would be:

$$1 \text{ person} \times 3 \text{ sessions} = 3$$

If you then had a group of six people attending 6 sessions on day 2, that would be:

$$6 \text{ people} \times 6 \text{ sessions} = 36$$

If you also had a group of three people attending 4 sessions on day 3, that would be:

$$3 \text{ people} \times 4 \text{ sessions} = 12$$

*To work out the total number of **participant sessions** for your group, you need to do this for each participant or group of participants, and add them together.*

So in the above example, the total would be:

$$3 + 36 + 12 = 51$$

If you want further guidance on this please contact Group Support at RDA National Office: groupsupport@rda.org.uk

Total number of participant sessions:

Previous

Next

What was the **total income** of your group as submitted in your last annual financial report to the Charities Commission?

£

Previous

Next

What is the **total fundraised income** for your group as submitted in your last annual financial report to the Charities Commission?

£

Previous

Next

If you are **not** based out of a riding school, do you have a riding school license?

- Yes
- No
- Don't know / not sure
- Not applicable

Previous

Next

In these questions, you do not need to include the Pound Sterling symbol in your answers.

Section 3: Participants at your RDA Group...

What is the total number of **participants** who have been actively involved at your group over the past year?

A participant is anyone who has taken part in an RDA session or activity during the year. Every individual person counts as one participant, whether they only took part once in the year, or they come along regularly.

Of this number of participants, how many are aged...

Please enter the number of participants in each age band, including "0"s where relevant. You can type directly into each box or use the arrows to adjust the numbers

11 or under

12-17

18-24

Over 25

Previous

Next

And of your participants below, how many took part **for the first time**?

You can type directly into each box or use the arrows to adjust the numbers

Of the 1 participants aged 11 or under..

Of the 1 participants aged 12-17..

Of the 2 participants aged 18-24..

Of the 1 participants aged 25+..

Previous

Next

How many independent riders do you have? (if any)

Independent riders are people only affiliated to your group to enable them to compete, if none please enter in a '0'

Previous

Next

And thinking about the local demand for your activities, would you say...

- Demand is **far higher** than we can meet
- Demand is **slightly higher** than we can meet
- Demand is **in line with** what we can provide
- We've got **slightly more** availability than demand
- We've got **far more** availability than demand

Previous

Next

How many people are currently on the waiting list for your group?

- We do not have a waiting list

Previous

Next

Section 4: Coaches & Staff at your RDA Group...

Over the past year, what is the total number of each of the following who have been **actively involved** at your group?

By "actively involved" we mean someone who regularly attends RDA sessions, and is on the books for your group. Please do not include one-off attendees.

You can type directly into each box or use the arrows to adjust the numbers

Volunteers (excluding RDA volunteer coaches)

RDA coaches

Employed staff (e.g. permanent members of staff on your payroll)

Other paid staff (e.g. freelancers who invoice for ad hoc services)

Of the number of volunteers, how many are aged...

You can type directly into each box or use the arrows to adjust the numbers

17 or under

18 or over

Previous

Next

And of your volunteers below, how many took part **for the first time**?

Of the 2 volunteers aged **17 or under**..

Of the 3 volunteers aged **18 or over**..

Previous

Next

Which of these statements about **volunteers** do you agree with?

- We are **way short** of volunteers to carry out our **usual levels of activity**
- We are **slightly short** of volunteers to carry out our **usual levels of activity**
- We have **the right amount** of volunteers to carry out our **usual levels of activity**
- We have **slightly more** volunteers than needed to carry out our **usual levels of activity**
- We have **way more** volunteers than needed to carry out our **usual levels of activity**

Previous

Next

Which of these statements about **coaches** do you agree with?

- We are **way short** of coaches to carry out our **usual levels of activity**
- We are **slightly short** of coaches to carry out our **usual levels of activity**
- We have **the right amount** of coaches to carry out our **usual levels of activity**
- We have **slightly more** coaches than needed to carry out our **usual levels of activity**
- We have **way more** coaches than needed to carry out our **usual levels of activity**

Previous

Next

What are your top three goals for **future development**?

Please answer in as much detail as possible

1.

2.

3.

Previous

Next

Which of these statements about **volunteers** do you agree with?

- We are **way short** of volunteers to achieve our goals of **future development**
- We are **slightly short** of volunteers to achieve our goals of **future development**
- We have **the right amount** of volunteers to achieve our goals of **future development**
- We have **slightly more** volunteers than needed to achieve our goals of **future development**
- We have **way more** volunteers than needed to achieve our goals of **future development**

Previous

Next

Which of these statements about **coaches** do you agree with?

- We are **way short** of coaches to achieve our goals of **future development**
- We are **slightly short** of coaches to achieve our goals of **future development**
- We have **the right amount** of coaches to achieve our goals of **future development**
- We have **slightly more** coaches than needed to achieve our goals of **future development**
- We have **way more** coaches than needed to achieve our goals of **future development**

Previous

Next

Section 5: Horses at your RDA Group...

What is the total number of **horses** available to use for your group?

You can type directly into each box or use the arrows to adjust the numbers

Of this number of horses, how many are...

Owned by the group

Loaned to the group for free full time

Loaned to the group for free just for RDA sessions

Are hired for RDA sessions (e.g. from a riding school)

Previous

Next

Which of these statements about **horses** do you agree with?

- We are **way short** of horses to carry out our **usual levels of activity**
- We are **slightly short** of horses to carry out our **usual levels of activity**
- We have **the right amount** of horses to carry out our **usual levels of activity**
- We have **slightly more** horses than needed to carry out our **usual levels of activity**
- We have **way more** horses than needed to carry out our **usual levels of activity**

Previous

Next

Which of these statements about **horses** do you agree with?

- We are **way short** of horses to achieve our goals of **future development**
- We are **slightly short** of horses to achieve our goals of **future development**
- We have **the right amount** of horses to achieve our goals of **future development**
- We have **slightly more** horses than needed to achieve our goals of **future development**
- We have **way more** horses than needed to achieve our goals of **future development**

Previous

Next

Section 6: Equipment at your RDA Group...

Does your group own or have access to any of the following...

Please select all that apply

- Mounting hoist for arena
- Mounting lift
- Mechanical horse
- Mounting hoist for mechanical horse
- Other equipment to support participants (please specify)
- None of these

Previous

Next

Which of these statements about **horses** do you agree with?

- We are **way short** of horses to carry out our **usual levels of activity**
- We are **slightly short** of horses to carry out our **usual levels of activity**
- We have **the right amount** of horses to carry out our **usual levels of activity**
- We have **slightly more** horses than needed to carry out our **usual levels of activity**
- We have **way more** horses than needed to carry out our **usual levels of activity**

Previous

Next

Which of these statements about **horses** do you agree with?

- We are **way short** of horses to achieve our goals of **future development**
- We are **slightly short** of horses to achieve our goals of **future development**
- We have **the right amount** of horses to achieve our goals of **future development**
- We have **slightly more** horses than needed to achieve our goals of **future development**
- We have **way more** horses than needed to achieve our goals of **future development**

Previous

Next

And now could you tell us of any equipment you **don't** currently own or have access to that would support the future development goals of your group?

Previous

Next

Section 7: Confidence & Situation at your RDA Group...

How confident do you feel about the future of your group?

- 1 - Not at all confident
- 2
- 3
- 4
- 5
- 6 - Neither confident nor unconfident
- 7
- 8
- 9
- 10
- 11 - Extremely confident

Previous

Next

Compared to pre-COVID, are you...

- In a **much worse** position
- In a **slightly worse** position
- About the **same**
- A **slightly better** position
- A **much better** position

Previous

Next

Finally, we'd like to know if there are any comments you have in relation to your Annual Return answers, or feedback on the process of the Annual Return to make it easier to complete going forwards

Previous

Next

Thank you for completing this year's Annual Return.

A copy of your answers will be emailed to you. If you require any amends to be made, please contact Group Support who will be able to take care of this for you.

- Email: groupsupport@rda.org.uk
- Phone no: **01926 492915**

Please click 'next' to submit your responses and finish the survey.

Previous

Next