

# **Riding for the Disabled Association Incorporating Carriage Driving**

**A company limited by guarantee (no. 05010395)**

**A Charity Registered in England & Wales (no. 244108) and Scotland (no. SC039473)**

Minutes of annual general meeting of the members of Riding for the Disabled Association Incorporating Carriage Driving (**Company**) held at Lowlands Equestrian Centre, Old Warwick Road, Shrewley, Warwick, CV35 7AX on 18 November 2022 at 11.30am.

## **Present**

### **The Board of directors / trustees**

Rachel Medill	Chair of Trustees
Frances Lochrane	Trustee
Lindsay Harting Correa	Trustee
Sally Anne O'Neill	Trustee
Neil Goldie-Scot	Trustee
Emma Dorothy Wells	Trustee

### **Member Groups**

The member groups listed at Appendix 1 were present

## **Apologies**

Sally Campbell Gray,  
Joan Lean,  
Fleur Holden (Auditor)  
Julie Humphrey  
Anne Coney, Marcia Hockley  
Jane Holderness-Rodden, HRH

## **1 Call to Order and Practicalities**

1.1 Paul Ringer, interim CEO, called the meeting to order and ran through the necessary housekeeping issues, including the location of fire exits. He then handed the floor to Rachel Medill, Chair of RDA UK.

## **2 Chair**

2.1 Rachel Medill acted as Chair of the meeting and chaired the meeting throughout.

## **3 Quorum**

3.1 It was **noted** that a quorum was present and the meeting was declared open.

3.2 The Chair confirmed to the meeting that all proxy appointments had been recorded. (See Appendix 2.)

3.3 The Chair introduced Shivaji Shiva of VWV, solicitors.

## 4 **Procedure**

- 4.1 Shivaji Shiva introduced himself, explained that he was attending in his capacity as company secretary and that he had been asked to guide the meeting through the formal aspects of the day.

## 5 **Notice**

- 5.1 With the consent of those present, the notice of the meeting was taken as read.

## 6 **Apologies for absence**

- 6.1 It was confirmed that a full list of apologies was held at RDA National Office.

## 7 **Minutes of the 52nd Annual General Meeting held by Zoom on Friday, 5 November 2021**

- 7.1 It was confirmed that the minutes of the 52nd AGM had been circulated in advance of the meeting and no comments had been received. The meeting accepted them as an accurate record of the previous AGM.

## 8 **Matters Arising**

- 8.1 It was confirmed, with the agreement of the meeting, that there were no matters arising.

## 9 **Chair's update**

- 9.1 Rachel Medhill delivered the Chair's update on the preceding year.

## 10 **The Trustees' Report and Accounts for the year ended 31 March 2022**

- 10.1 The Trustees' Report and Accounts for the year ended 31 March 2022 were noted and Neil Goldie-Scott as Treasurer presented a review of the charity's financial performance during the year.

## 11 **Resolutions**

- 11.1 The following five resolutions, also set out in the notice of the meeting, were duly proposed and voted upon as ordinary resolutions, and the Chair declared that they had been duly passed by show of hands.
- 11.1.1 That the Company's annual accounts and reports and the auditor's report on those accounts and reports for the financial year ended 31 March 2022 be received;
- 11.1.2 That Sayer Vincent LLP be re-appointed as auditor to hold office from the conclusion of this meeting until the conclusion of the next general meeting of the Company at which audited accounts are laid and the Directors be authorised to fix the auditor's remuneration;
- 11.1.3 That Neil-Goldie Scott be re-appointed as a Director and Honorary Treasurer of the Company in accordance with Article 33 of the Company's memorandum and articles of association;
- 11.1.4 That Emma Wells be re-appointed as a Director of the Company in accordance with Article 33.5 of the Company's memorandum and articles of association;
- 11.1.5 That RDA UK seek Charity Commission consent in order to then update through due process our Object to become: 'to:

a. provide people with impairments and/or health conditions that have a substantial or long-term effect on their ability to do normal daily activities opportunities to interact with horses, including through riding and driving carriages, to benefit their health and well-being;

b. seek to remove barriers to participating in equestrian activity and encourage the participation of a wide range of people with such impairments and/or health conditions.

(subject to such minor alterations as may be agreed with the Charity Commission by RDA UK and its legal advisors).

**12 Resolutions 1-4**

12.1 The first four resolutions were passed unopposed (with one abstention on the third resolution).

**13 Resolution 5**

13.1 The Chair explained the background to resolution 5, to update the objects of the charity.

13.2 Shivaji Shiva then explained the process that would be followed in relation to the proposed change and, in particular, that:

13.2.1 No change would be made before further consultation with the membership and the prior written consent of the Charity Commission, and

13.2.2 The membership would be asked for its consent to the change in the form of a special resolution (requiring a majority of 75% ) after the steps above had been completed.

**Questions**

13.3 The Company invited members to submit questions to the Board prior to the AGM. These questions were acknowledged and it was agreed that the Chair would respond in writing following the meeting.

13.4 The members present raised a number of questions about resolution 5 and made a number of comments. Responses were made to each. The questions raised and the board's responses to them are summarised in the FAQ prepared by the board after the meeting.

13.5 Shivaji Shiva and the Chair acknowledged that the questions and comments of members communicated a clear desire for further consultation on the changes proposed to the objects of the charity and other parts of the charity's governing document (its articles of association).

13.6 A vote was then held and resolution 5 was passed by a majority.

**14 Any other business**

14.1 There being no further business, the chair declared the meeting closed.



.....

**Rachel Medill (Chair)**

