Transition Challenge – Introduction and Progression: Moderation Checklist

Centre name:		Centre co-ordinator:	
Learner name:			
Date of internal moderation:		Signature of internal moderator:	

A. Learner portfolio

Requirements: There is evidence to demonstrate how the learner has accessed the appropriate number of activities in each module undertaken.	**Evidence exists ✔ ✗**	
	Internal moderator	EM use ONLY
Examples of evidence: action plans related to the activities, worksheets, photographs, witness statements, audio/video recordings. **Additional comments (optional):**		

B. Summative recording: completion of the student book

Requirements: The Transition Challenge: Introduction and Progression student book reflects completion of the activities. All of the following must be completed.	**Evidence exists ✔ ✗**	
	Internal moderator	EM use ONLY
Record of Activities completed – check a minimum of **nine** activities completed in each module undertaken		
Evidence reference boxes completed		
Levels of Support boxes completed – check appropriate levels of support have been indicated		
Verified by and date boxes completed		
My Module Achievements pages completed – for each completed module		
My Achievements page completed		

C. Certificate type

Choose one of the following:	**Evidence exists ✔ ✗**	
	Internal moderator	EM use ONLY
Silver certification – a minimum of **nine** activities completed in **one or more** modules		
Gold certification – a minimum of **nine** activities completed in **all five** modules		

Signature of external moderator:	
Date of external moderation:	

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